

**Unibank September 11th Emergency Personnel Education Fund
Application Coversheet**

GREATER WORCESTER COMMUNITY FOUNDATION
370 Main Street Suite 650 Worcester, MA 01608-1738
Tel. 508-755-0980 Fax 508-755-3406

For office use

Organization _____

Street _____

City _____ State _____ Zip Code _____

Date _____

Amount Requested \$ _____

Total Project Cost \$ _____

Contact Person _____ Title _____

E-mail _____ Telephone _____

Department Head _____ Signature _____

E-mail _____

Project Title _____

Narrative

In a separate document up to two (2) pages in length, please respond to items 1-6 below. Please use 12-point type. Restate the headings to help your reader and include the name of your organization at the top of each page.

- 1) Briefly state the purpose of your organization.
- 2) Please explain the need for this training and who will participate in it. Indicate the approximate number of participants and from what towns.
- 3) Briefly summarize the training. How specifically will this grant be used? Who will be running the training and what are their qualifications.
- 4) Describe how you will make this training available to your counterparts in the Blackstone Valley.
- 5) What results do you expect to achieve? How will you know that the training has been a success?
- 6) List other funding sought and/or secured for this purpose.

Checklist for Application and Enclosures

- A completed Application Coversheet
- Your response to coversheet items 1-6 in a separate document, no more than two pages
- Program Budget (to download form, visit www.greaterworcester.org/grants/Unibank.htm)
- Relevant supporting materials are optional; please limit to four items

Please do not staple documents.